

## BUILDING INSPECTOR

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### **DEFINITION**

To inspect residential, commercial, and industrial buildings at various stages of construction, alteration, or repair; to examine residential, commercial, and industrial plans that are submitted for a building permit; and to other-wise participate in overseeing building activity to ensure public safety and compliance with codes and regulations.

### **EQUIPMENT, METHODS & GUIDELINES**

Uses Federal, State and local laws, policies, procedures and practices; Uniform Building Codes, Uniform Mechanical Codes, Uniform Plumbing Codes, nation Electrical Codes and State Codes, such as Title-24. Uses City vehicles, telephones, PC terminal and software, calculator, FAX machine, printer and copier. Uses statistical material and a variety of resource materials.

### **WORKING CONDITIONS**

Includes inside and outside work. Including site review and other field work. May also include occasional irregular hours.

### **PHYSICAL DEMANDS**

The work emphasizes speech, hearing and vision (including that color vision necessary to accurately interpret visual displays). Ability to lift and carry files, blue prints and plan documents.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives general supervision from the Chief Building Inspector.

### **EXAMPLES OF DUTIES**

Duties may include, but are not limited to the following:

Inspect residential, commercial, and industrial building projects at various stages for compliance with all pertinent codes, regulations, and ordinance.

Assist with the issuance of building permits and checking of plans for code compliance

Answer questions regarding building regulations at the counter and on the telephone.

Produce clear, precise correction notices pursuant to job site field inspections.

Interact with architects, engineers and developers on matters pertaining to codes, and regulations.

Participate in joint inspections with fire and health officials.

Review and maintain correct construction files.

Check for permits and non-compliance of all alterations, major repairs, and additions to buildings, public streets, curbs and gutters.

Inspect water meters, gas meters, and sewer connections.

Perform related work as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

Building construction principles and practices, including familiarity with carpentry, plumbing, and electrical trades.

Safety and construction standards of the building construction industry.

Uniform Building Code, Uniform Plumbing and Mechanical Code, National Electrical Code, Health and Safety Codes, City codes and ordinances.

### **Ability to:**

Interpret and explain code, regulations, and ordinances.

Detect through inspection deviations from plans, codes, regulations and ordinances.

Read and understand building construction plans and drawings.

Organize daily workload.

Communicate clearly, orally and in writing.

### **Experience and Training**

Any combination equivalent to experience and training that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

#### **Experience**

Three years of experience in the construction industry as a journey level contractor, carpenter, plumber, or electrician.

#### **Training**

Equivalent to a twelfth grade education supplemented by courses in construction and architecture.

**License or Certificate**

Certification by the International Conference of Building Officials is desirable.  
Possession of, or ability to obtain, an appropriate California driver's license.